

International Fuel Tax Association, Inc.



November 2015
Volume 15, Issue 10

THE IFTA NEWS

912 W. Chandler Blvd., #B-7
Chandler, AZ 85225-4910
480.839.IFTA (4382)
www.iftach.org

TAX RATES

The **3Q15** tax rate matrix was posted on September 2. Jurisdictions now have until **December 2 (Wednesday)** to verify or amend their tax rate data for the **4Q15** matrix. Currently one new tax rate has been reported to IFTA, Inc. To view current tax rate changes please visit:

<http://www.iftach.org/taxchangeq.php>

REMINDER!! Please keep your Contacts updated in your IFTA, Inc. profile on www.iftach.org to prevent emails being returned with a delivery failure notice.

THE IFTA, INC. STAFF

Lonette L. Turner, CEO

Debora K. Meise, Senior Director

Jason DeGraf, Information Services Director

Amanda McNally Koeller, Comptroller/Treasurer

Tammy Trinker, Office and Events Administrator

Tom King, Webmaster

Patricia Platt, Program Compliance Administrator

Membership Dues

As of November 15, IFTA, Inc. has received full payment of membership dues from 56 member jurisdictions. We would like to thank these members for the payment of their dues. Currently, this means there are 2 jurisdictions which have yet to submit their membership dues payment. If you have questions or concerns with the processing of this payment please contact Mrs. Amanda Koeller at akoeller@iftach.org.

Membership due payments were to be paid by July 31, 2015.

**IFTA, Inc. and IRP, Inc.
Are proud to announce the**

**2016
AUDIT WORKSHOP**



The registration packet and online registration for this very informative, educational workshop is now available on the IFTA, Inc. website. Likewise, the IRP, Inc. website, <http://www.irponline.org/>, has included a link back to the registration information.

Where Las Vegas, NV
Tuscany Suites
<http://www.tuscanylv.com/>

When February 9 – 11, 2016
(Tuesday – Thursday)

Room Rate \$ 69.00 (Sunday – Thursday) plus tax
\$129.00 (Friday and Saturday) plus tax

Registration Fee \$350 for membership
\$400 for general public and industry
\$700 for exhibitors

Sponsorship levels are being offered. Please contact IFTA, Inc. for details!

4Q 2015

ITEMS FROM THE BOARD

On October 20 – 21, the IFTA, Inc. Board of Trustees held its Fourth Quarter 2015 Board meeting at the IFTA, Inc. offices. Eight Board members were present and Mr. Trent Knoles (IL) attended via conference call. Ms. Sandy Johnson, NorthStar Fleet Solutions and Industry Advisory Committee (IAC) Chair, as well as Mr. Robert Pitcher, American Trucking Associations, Inc. and a member of the IAC Steering Committee, also attended. Mr. Josh Waitz, JP Morgan Chase Investment Banker, was also in attendance to provide the investment report to the Board. During this two-day meeting many relevant issues were addressed. Some of these matters included, but were not limited to, the following:

- Minutes from the 2Q15 Board meeting were approved as amended.
- Minutes of the Board actions by Email from July 1 through September 30, 2015 were approved as presented.
- A Consent Agenda containing the reports of the Audit Committee (AC), Agreement Procedures Committee (APC), Attorneys' Section Steering Committee (ASSC), Dispute Resolution Committee (DRC), and Program Compliance Review Committee (PCRC) was approved as presented.
- A website demonstration was offered reviewing the recent updates and ongoing projects related to the website modernization design.
- Alberta is in the testing phases of joining the clearinghouse.
- An IFTA App is available through Google Play to verify the status of any licensed IFTA carrier. Currently, the app only contains test data. Information displayed through the app, once a valid license is entered, includes the carrier's license number, status, base jurisdiction, and company name. It was the position of the Board that a survey be distributed to membership asking for opinions regarding the release of this type of information through an application. If a majority of the membership is not in agreement with releasing this data, the app will be retracted and actual data will not populate it.
- Demographic and transmittal data has been uploaded to the Clearinghouse which does not comply with the Clearinghouse definitions.
- The Board inquired as to how jurisdictions are notified. It was explained that an email is generated following the upload of the jurisdiction's data through the IFTA, Inc. clearinghouse. Currently the quickest recourse is for the jurisdictions to review their data prior to submission.
- IFTA, Inc. will research additional clearinghouse reports that would allow membership to write and run their own types of reports.

- IFTA, Inc. is providing a service to non-CVISN jurisdictions. Non-CVISN jurisdictions have the opportunity to sign an MOU allowing IFTA, Inc. to provide license status information to SAFER. Nevada has taken advantage of this service. Others have signed the MOU but have not yet authorized IFTA, Inc. to provide the data. . New Hampshire recently submitted test data, but is waiting on confirmation from SAFER before proceeding with live data.
- Mr. Waitz informed the Board that, while 2015 has been a rough year for many investors, the investments made by IFTA, Inc. are diverse and conservative. As a result, the investments have done well. Mr. Waitz recommended that the Board keep the portfolio as it currently stands and that the portfolio be reviewed again in 2016.
- In early September, the SOCII and financial audits of IFTA, Inc. were completed by Lumbard and Associates. The results of these audits will not be available until January 2016.
- Ohio issued checks for funds netting back in July. However, moving forward, the jurisdiction does not anticipate having to repeat the distribution of checks. Concern was expressed for the possibility of other jurisdictions needing to cut checks due to the possibility of missing the funding deadline. It was viewed that membership should be researching corrective measures to prevent such incidents occurring in their own jurisdiction.
- Discussing the possibilities of a jurisdiction not being able to fund the clearinghouse, it was determined that the data should still be uploaded. If a member jurisdiction is aware that they will not meet the funding deadline, IFTA, Inc. could pull them from the disbursement aspect and provide the pertinent data so that checks could be issued and distributed. Not providing the data timely and having it roll into the next cycle would be detrimental to the funds netting process as a whole.
- Oklahoma, Newfoundland, and Quebec have yet to become full members of the IFTA clearinghouse. Alberta will implement in the near future and is working on the “penny test.
- Following discussions of the language of the Agreement, it was decided that the Agreement Procedures Committee (APC) should be contacted regarding the possibility of a ballot proposing that all IFTA-related documents be transmitted in English only.
- The 2017 Funds Netting Calendar was approved by the Board as presented.
- A Committee Chairs Conference Call was held with the Board. Chairs participating on this call were: Ms. Marie Stark (MT), APC, Mr. David Nicholson (OK), Audit Committee, Ms. Scott Miller (KS), Information Technology Advisory Committee, Ms. Sukanya Mukherjee (MD), Attorneys’ Section Steering Committee, Inspector Andrew Markle (ON), Law Enforcement Committee, and Mr. Paul Bernander (WI), to report on an electronic credentials pilot being led by Wisconsin.
- During the Comptroller’s report, Mrs. Amanda Koeller updated the Board on the rental units, gave the financial report, which included membership dues status.
- In August 2016 the center unit’s lease will be up for renewal. The end unit recently renewed for a five year lease expiring in 2020. IFTA, Inc. continues to work with a local realtor to ensure the best and fairest prices are offered to the tenants.

- The Board was informed that some jurisdictions have yet to pay their 2015/2016 membership dues. IFTA, Inc. remains in contact with these jurisdictions. Inquiries were made as to what type of penalties existed for members that pay their membership dues late or not at all. Currently there is no monetary assessment, but a member could be in jeopardy of losing their voting rights. It was decided that letters should be addressed to those jurisdictions in arrears for their membership dues, addressing the specific reasons as to why they may be late in payment. IFTA, Inc. explained that the non-payment of membership dues impacts the IFTA, Inc. budget negatively. IFTA, Inc. will also work on amending the organization's financial policy clarifying the necessity of timely payment of membership dues and the effects of non-payment of the dues.
- The Board approved the 2017 IFTA decal specifications as amended. Additionally, the Board opted to allow IFTA, Inc. to review, update, and approve the decal specifications for all future releases without the requirement of the Board approval. It was further decided that the specifications could be provided for multiple years to help those members that are interested in pre-ordering their jurisdiction's decals.
- The 2016 program compliance reviews have all been scheduled and will be electronic. These reviews will range from a two-year review to a six-year review. The two-year reviews will concentrate on the non-compliance issues found during their previous reviews. The more complete, six-year reviews will encompass the entire, standard review.
- PCR training webinars for the 2016 reviewers have been scheduled for November 18th. Two webinars will be held; one for the administrative reviewers and one for the auditor reviewers. The scope of these webinars will be to train on how to complete a program compliance review.
- Referencing volunteers for the PCR teams, Mrs. Debora Meise, IFTA, Inc. Senior Director, explained that jurisdictions need to provide qualified personnel to conduct the review. While new employees would be welcomed to observe the review, jurisdictions are being asked to ensure an experienced volunteer is also provided.
- Mrs. Tammy Trinker, IFTA, Inc. Office and Events Administrator informed the Board that there were a total of seventeen (17) persons that attended the 2015 IFTA Attorneys' Meeting in San Antonio, TX. This meeting was 1.5 days and held alongside the IFTA/IRP Managers' and Law Enforcement Workshop that was hosted by IRP, Inc.
- The Board listened to recommendations that the next meeting be held alongside the Annual IFTA Business Meeting in 2017 over the course of a single day. This recommendation was based on the elapsed time from October 2015 to August 2016 of ten months. There was concern that pairing the IFTA Attorneys' Meeting with the 2016 Annual IFTA Business Meeting would prohibit travel for some due to the amount of time following the previous meeting.
- The Board approved the 2016 registration fees for the IFTA/IRP Audit Workshop. The fees for this workshop will be \$350 for members, \$400 for general public and industry representatives, and \$700 for exhibitors.
- The Board was informed that a hotel contract has been received and is being negotiated for the 2016 Annual IFTA Business Meeting. This meeting will be held in Indianapolis, IN at the Hyatt Regency in early August.

- A trial pilot project being led by Wisconsin for the purpose of exploring the enforcement of electronic credentials was discussed. Mr. Paul Bernander (WI) had led this discussion during the Conference Call. He explained that a request was made during the August 2015 Annual IFTA Business Meeting to have volunteers for a pilot project regarding electronic credentials. A charter and handbook have been drafted and forwarded to IFTA, Inc. for review. Mr. Bernander is looking to secure approval from the WI State Patrol and DMV following the Board meeting. Once this approval has been given, WI will work with adjacent IFTA member jurisdictions to join the pilot project. The basic premise of the pilot project is to have PDF versions of the IFTA license that could be shown electronically at the roadside. During the pilot, all participating licensees will be required to carry both paper and electronic versions of their IFTA license.
- Reviewing the 2015 Annual IFTA Business Meeting, it was decided that a hard copy of a blank proxy form would be provided at all of the voting delegate tables in the future. This should eliminate occurrences where voting is required, but not enough delegates are in the room at the time of the vote. With the blank proxies being provided, delegates that are unexpectedly called away from the meeting for a period of time could leave a signed proxy authorizing another delegate to record a vote on their behalf.
- The 2014 ballots were reviewed. Ballot 3-2014 is out for vote. At the time of the Board meeting, the vote was 28 to 2 in favor. Voting for this ballot closes on November 19th.
- The seven 2015 ballots are out for a second comment period. The second comment period will close on November 30th.
- The IRP, Inc. ballot, 2015.01, passed with a 97% approval rating based on 30 to 1 in favor of the ballot. This ballot addresses audit procedures within IRP.
- The Board discussed the ballot voting method of IRP and questioned whether IFTA should use a similar method. Mr. Trent Knoles (IL) and Mrs. Cindy Arnold (NV) agreed to draft a ballot proposal for 2016 that would amend the IFTA voting procedures. During discussions, it was decided that the ballot could be drafted by the Board, but once it was prepared it could be tasked to a jurisdiction to sponsor the ballot.
- The logistics of the 1Q16 Board meeting were reviewed. This Board meeting will be held in Las Vegas, NV, at the Tuscany. The Board will need to travel on a Sunday in order to be present for the meeting on Monday, February 8, 2016. The meeting would conclude on Tuesday, February 9; this is also the first day of the IFTA/IRP Audit Workshop. The Board meeting will be open to those persons who would like to attend the meeting. As this meeting will be held out of state and away from the IFTA, Inc. offices, there will be no Committee Chairs Conference Call during this Board meeting.
- During the New Business, IFTA, Inc. informed the Board that the Bylaws would be reviewed and cleaned up. The amended Bylaws would be presented to the Board for consideration at a later date.
- An issue presented by Indiana was also reviewed by the Board during the New Business. Indiana had submitted an informal request for interpretation. This request inquired about the renewal period for displaying IFTA credentials and questioned whether the carrier needed to retain the 2015/2016 decals on the vehicles or if the carrier would be valid with just the 2016 decal if displayed as early as December 1st. Indiana explained that these carriers would maintain the 2015 cab card until January 2016.

- The Board determined that an informal response to Indiana's request would not be binding and that, if a Board interpretation was being requested, that more data would be required and a formal Consensus Board Interpretation Draft would need to be submitted.
- The Law Enforcement Committee Best Practices Guide and Brochure were also discussed during the New Business. It was noted that both documents would need to be reviewed and revised prior to the Board's final approval for release. IFTA, Inc. will work with the committee to finalize both documents so that they could be re-presented to the Board for approval.
- An in-depth review of the Strategic Plan was done. The action items were assessed a priority level to best complete the Plan.

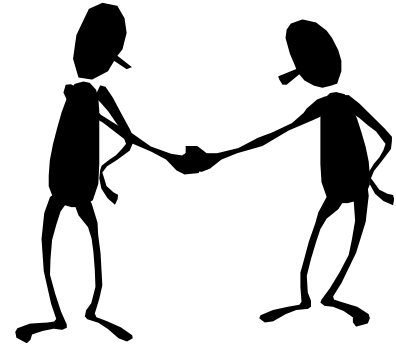
Following all discussions, the Board adjourned the Fourth Quarter 2015 IFTA, Inc. Board of Trustees meeting.

2016 Ballot Deadline

April 22, 2016



IFTA Comings and Goings



Coming:

Connecticut

IFTA Commissioner:

Name: L. Michael Romeo

Phone: (860) 541-4567

Email: l.michael.romeo@po.state.ct.us

Connecticut

Assistant IFTA Commissioner:

Name: Rick LaRose

Phone: (860) 541-3216

Email: richard.larose@po.state.ct.us

Illinois

IFTA Commissioner:

Name: Trent Knoles

Phone: (217) 785-2645

Email: trent.knoles@illinois.gov
kathleen.blessing@illinois.gov

Illinois

Assistant IFTA Commissioner:

Name: Douglas Glanert

Phone: (217) 785-2645

Email: douglas.glanert@illinois.gov
kathleen.blessing@illinois.gov

The following jurisdictions have updated the Jurisdiction Communication List (JCL) in some manner since *October 15, 2015*. Please visit their JCL on the secure website to ensure that you are working with the most current information for these jurisdictions:

Arizona
California
Colorado

Connecticut
Illinois
Oregon

Upcoming Compliance Reviews



JURISDICTION	TEAM MEMBERS
Oklahoma (E) December 7-11, 2015	Johnny Singletary (FL) Rudy Ceballos (CA)

Full Track Ballot 4-2014 Voting



The deadline for Full Track Ballot voting closes on 11/19/2015. Please be certain to visit the IFTA, Inc. website, log into the Voting Booth, and cast your vote!

2nd Comment Period – 2015 Ballots

The deadline for commenting on the 2015 Full Track Ballots is 11/30/2015. Please be certain to visit the IFTA, Inc. website and let the sponsors know your thoughts on their ballot proposals!

IFTA, INC. WEBSITE

By: Tom King, webmaster (tking@iftach.org)

Meeting Materials

2015 Meeting Materials for the past meetings are posted on the IFTA, Inc. website.

2015 Annual Business Meeting
2015 IFTA Attorneys Section Meeting
2015 IFTA / IRP Managers' and Law Enforcement Workshop

Funds Netting Calendar

The Funds Netting Calendar for year 2017 is posted on secure level one and up.

IFTA, INC. CLEARINGHOUSE UPDATE

By: Jason DeGraf, Information Services Director (jdegraf@iftach.org)

New Transmittal Reports

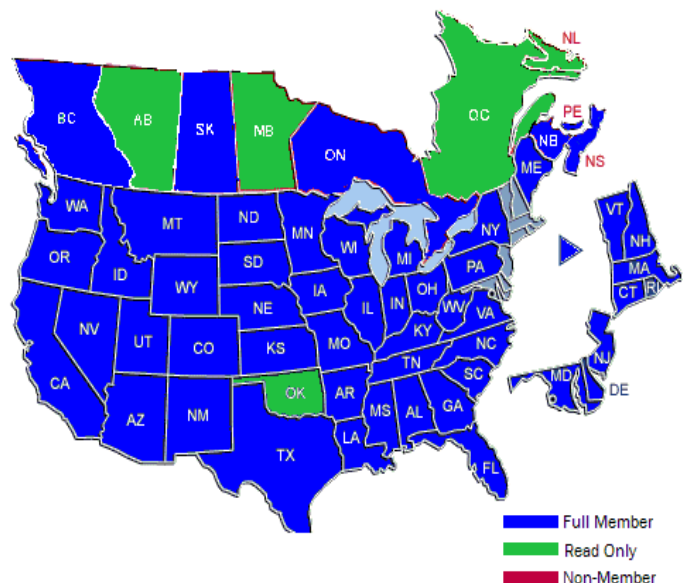
New report was added to Sum up Totals to your jurisdiction for a given month. This would include all activity reported to your jurisdiction for a Funds Netting run. The report is Report 7: Travel Jurisdiction Activity.

Distance Report 6 is now available. This will sum up a total due based on all return types for a given month, but included a 'grand total' for all activity to your jurisdiction.

Also added was Distance Report 7. Here you can also pick a month and get all the totals reported to your travel jurisdiction for a give Funds Netting/Monthly run.

Check Data

Also take a moment to check your Transmittal Data on the Clearinghouse.





SAVE THE DATE!

2016

Motor Fuel Uniformity Meeting

January 29 – 30
Pensacola, Florida

Annual IFTA Business Meeting

*August 17 – 18
Indianapolis, Indiana*

1Q IFTA, Inc. Board Meeting

*February 8 – 9
Las Vegas, Nevada*

Motor Fuel Uniformity Meeting

September 16 – 17
Portland, Maine

IFTA/IRP Audit Workshop

*February 9 – 11
Las Vegas, Nevada*

**FTA Motor Fuel Tax Section
Annual Motor Fuels Conference**

September 18 – 21
Portland, Maine

Pacific Region Conference

April 17 – 19
Austin, Texas

**IFTA/IRP Managers' and Law
Enforcement Workshop**

September 27 – 29
Tampa, Florida

IRP Annual Meeting

May 2 – 4
Oklahoma City, Oklahoma

4Q IFTA Board Meeting

*October 18 – 19
Chandler, Arizona*

2Q IFTA, Inc. Board Meeting

*May 24 – 25
Chandler, Arizona*

Southern Region Conference

June 19 – 21
Lexington, Kentucky

